

EMPLOYMENT OPPORTUNITIES IN PUBLIC HEALTH



TITLE: Technical Specialist, GHS Surveillance
REPORTS TO: Technical Advisor, GHS Surveillance
LOCATION: Hanoi/Ho Chi Minh City, Vietnam

FHI 360 is an international non-governmental organization that, in Vietnam, promotes the health and well-being of the Vietnamese people, particularly vulnerable and marginalized populations. It works with the Vietnam Ministry of Health and other national bodies, as well as provincial and commune-level health services to achieve project aims. FHI 360 is currently implementing programs to address challenges in HIV prevention, testing, and treatment, Tuberculosis (TB) case finding and treatment, anti-microbial resistance, health system strengthening, maternal and child health and nutrition, and global health security.

The Meeting Targets and Maintaining Epidemic Control (EpiC) is a global project focused on HIV and global health security with funding from the United States Government. EpiC is seeking a qualified and motivated Vietnamese candidate to serve in the role of **Technical Specialist, Global Health Security (GHS) Surveillance** based in **Hanoi/Ho Chi Minh City (HCMC)**.

Main responsibilities:

The Technical Specialist, GHS Surveillance provides technical support to the design, implementation, monitoring, and quality assurance of Global Health Security surveillance activities. Working under the guidance of the Technical Advisor, GHS Surveillance, the position supports technically sound delivery of zoonotic and emerging infectious disease surveillance activities and contributes to business development, reporting, and knowledge products aligned with donor priorities.

- Provide technical support and guidance for GHS surveillance activities, including zoonotic disease and emerging infectious disease (ZD/EID) surveillance.
- Support implementation and monitoring of integrated and event-based surveillance (IBS/EBS) activities in coordination with government counterparts and implementing partners.
- Support implementation and monitoring of surveillance activities at Points of Entry (PoE), including data collection, reporting workflows, and coordination with surveillance and response teams to ensure timely information flow
- Focal point in day-to-day technical implementation of surveillance components, tracking progress against work plans, milestones, and deliverables.
- Support project design, business development, and proposal development, including technical inputs, drafting sections, work plans, and budgets.
- Contribute to quality assurance by ensuring surveillance activities, tools, and outputs align with donor requirements, national guidelines, and organizational SOPs.
- Support the development, updating, and use of health information systems (HIS) for surveillance, including data collection tools, reporting workflows, and data quality checks.
- Produce and manage knowledge products, including technical reports, briefs, presentations, and training or reference materials.
- Conduct analysis of surveillance implementation and data to identify gaps, lessons learned, and areas for improvement, escalating issues to senior technical staff as needed.
- Coordinate closely with project teams, HQ technical units, and partners to support cross-sectoral collaboration and information exchange
- Other tasks as assigned.

Experience and abilities for the position:

- A master's degree in social science, public health, or equivalent minimum 6 years of experience supporting public health surveillance, infectious disease programs, or Global Health Security-related projects.
- Working knowledge of ZD/EID surveillance, including familiarity with IBS, EBS, or multisectoral surveillance approaches.
- Experience supporting technical implementation and reporting for donor-funded projects, preferably with government counterparts.

- Demonstrated ability to contribute to technical writing, including reports, proposal sections, presentations, or briefs.
- Experience supporting or working with health information systems for surveillance, including data collection, validation, or reporting processes.
- Strong organizational and analytical skills, with the ability to track deliverables, support work plans, and manage multiple tasks.
- Ability to work collaboratively in multidisciplinary teams and follow technical direction from senior advisors.
- Good written and verbal communication skills in English and Vietnamese.
- Ability to travel as necessary.

FHI 360 offers competitive compensation and excellent benefits.

Interested candidates are invited to visit FHI 360's career page at <https://www.fhi360.org/careers> and apply for the position ONLINE by **April 30, 2026**. Selection and interviews will be conducted on a rolling basis, and candidates are encouraged to apply as soon as possible.

Only shortlisted candidates will be contacted for interviews.