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| INTERNSHIP OPPORTUNITY |

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in three priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy. Gender equality is one of the key values of our company and of the work we do. Fostering gender equality in our project operation and our internal equal opportunity provisions are two strategic pillars of our corporate identity and policy. For further information please visit our website: [www.giz.de/viet-nam](http://www.giz.de/viet-nam).

GIZ advises the German Federal Ministry for Economic Affairs and Energy (BMWE) on achieving its goals in energy cooperation with more than 20 countries through the global project Energy Partnerships. The Energy Partnerships are one of the central instruments of the German government's foreign energy policy strategy. The Vietnamese-German Energy Partnership acts as a dialog platform for bilateral exchange in the energy sector for actors from both countries in politics, business, civil society, and research.

Empowering women working in the energy sector is a particularly important aspect of the Energy Partnership. The Vietnamese-German Energy Partnership supports networking and exchange among female energy experts and increases their visibility through the establishment and operation of the Women in Energy Viet Nam Network (WEVN).

Furthermore, the project “Implementation of the International Hydrogen Ramp-up Program” (H2Uppp) in Viet Nam supports companies in identifying, preparing and implementing projects for the production and use of green hydrogen and derived products - especially in developing and emerging countries .

To support the implementation of the the Secretariat Energy Partnership/WEVN and H2Uppp project, GIZ is offering an internship opportunity with details below:

**National Intern**  
Station: <Hanoi>  
Duration: maximum 6 months, starting 07.07.2025.

* Support the Energy Partnership and H2Uppp project team with regards to meetings and discussions (e.g., protocol preparation, meeting notes, etc.) and when needed;
* Support preparation of materials for workshops, trainings and other events;
* Assist with activities related to the Women in Energy Viet Nam Network (WEVN), including elaboration of ideas/concepts, data collection, desk research, creating electronic surveys; etc.;
* Support in drafting reports or summaries of events;
* Assist with WEVN’s materials preparation, tools development, and data management;
* Support in collecting information for the platform on energy and gender-energy related topics;
* Assist with WEVN’s PR and communications related work, including preparation of communications materials, maintaining and updating the content of WEVN communication platforms (webpage, Facebook, LinkedIn…), researching, collecting and preparing relevant data for communications work;
* Assist with translating documents and verifying translations (Vietnamese/English);
* Other tasks as assigned by the project team.

**Minimum requirements:**

* Vietnamese citizens in the last year of their bachelor’s degree study or newly graduated students within 6 months upon commencement of the internship;
* Majoring in media, communication, public relations, marketing, social science, gender studies, sustainable development, international relations or similar are preferred;
* Be an advocate for gender equality and women empowerment. Understanding of and experience in gender issues is an asset;
* Experience in content development, social media marketing and communication is an asset.
* Basic design skills are an asset;
* Interest in and basic understanding about the energy sector and/or in development cooperation is an asset;
* Experience in facilitating student social clubs or networks is an asset;
* Proficiency with MS Office;
* Proficiency in English and Vietnamese;
* Good communication skills;
* Demonstrated ability to multi-task and work independently and efficiently;
* Willing to take extra responsibility and travel to project sites for work if necessary.

**Apart from a monthly internship allowance, the successful candidate will enjoy good learning environment and professional and dynamic working conditions.**

Interested candidates are invited to send the latest curriculum vitae, cover letter and copies of relevant certificates and references by email to [office.energy@giz.de](mailto:office.energy@giz.de) no later than **27th June 2025**.

Note: Please state “**Application for the Internship –** **H2Uppp & Secretariat Energy Partnership/Women in Energy Viet Nam Network**” in the subject line. Only short-listed candidates will be contacted after the deadline. Telephone contact is not encouraged.

Please visit our page at <https://www.giz.de/en/worldwide/109163.html> for more internship and job opportunities.

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