**INTERNSHIP OPPORTUNITY**

As a federal enterprise, the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its objectives in the field of international cooperation for sustainable development. We work in a variety of fields and support our cooperation partners in designing strategies and meeting their policy goals. GIZ Viet Nam is currently engaged in four priority areas: 1) Vocational training; 2) Environmental policy and sustainable natural resource use; 3) Energy; 4) Sustainable Economic Development. Gender equality is one of the key values of our company and of the work we do. Fostering gender equality in our project operation and our internal equal opportunity provisions are two strategic pillars of our corporate identity and policy. For further information please visit our website: [www.giz.de/viet-nam](http://www.giz.de/viet-nam).

Through the International Climate Initiative (IKI), GIZ has been commissioned by the German Federal Ministry for the Economic Affairs and Climate Action (BMWK) with the project for Support to Viet Nam for the Implementation of the Paris Agreement II. The lead executing agency is the Ministry of Natural Resources and Environment (MONRE), further implementing partners are MPI, MARD, MOT as well as the provinces of Quang Binh and Ha Tinh.

The project aims to support Viet Nam’s development pathway and its consistency with a just net-zero transition in line with the Paris Agreement (PA), the Convention on Biological Diversity (CBD), and the 2030 Agenda on Sustainable Development. The project works with MONRE to address the Ministry’s specific capacity gaps regarding coordination mechanisms that continue to be a barrier to integrating climate and biodiversity considerations across key ministries and at the provincial level. The transport sector, which is an important contributor of GHG emissions, is supported in collaboration with MOT to promote a low-carbon transition of the freight sector. The agriculture sector is targeted in cooperation with MARD and selected provinces to boost capacity on Nature-based Solutions for Adaptation (NbSA). The project also serves as an interface for all projects in Viet Nam that are financed through IKI and in collaboration with MPI, the project promotes knowledge management and exchange, and the use of gender-responsive approaches in all instances and at all levels.

In the upcoming time of the project, GIZ is seeking a qualified candidate for an internship position:

**National Intern**

Duty station: 6th floor, 105 Huu Nghi, Dong Hoi, Quang Binh

Duration: 6 months, starting from May 2025

**The national intern will learn through practical experience by assisting the project staff in different activities:**

* Provide general technical and administrative assistance for the project office;
* Assist the project team in research, data collection and analysis in the field of climate change adaptation, Nature-based Solution for Adaptation (NbSA), Climate-smart Agriculture (CSA), etc.
* Support the project team in planning and preparing events, workshops, trainings, study tours and field trips.
* Support capacity building activities on NbSA: collect and manage participants list from partners, support the training room arrangement, prepare logistics and training material, support project staff and trainers during the training courses.
* Draft communication and PR content for online and offline media.
* Take notes and photos and shoot video clips during communication events.
* Support the translation of project technical/reference documents into English/Vietnamese.
* Support the filing and uploading of project documents on MS Teams.
* Perform other tasks depending on request.

**Minimum requirements:**

* Vietnamese citizen, who is currently undertaking or completed the bachelor/ postgraduate studies within the last six months.
* Academic background in environment, environmental protection, natural resources management, sustainable development, economics, or other related fields.
* Strong interest in climate change adaptation, mitigation and technology transfer.
* Good knowledge of English and Vietnamese, written and spoken.
* Computer literacy and ability to use the basic Microsoft Office© software (World, Excel, PowerPoint) and communications tools (internet, email).
* High self-motivation, soft skills for interpersonal communication and an ability to work independently.
* Able to work under pressure and handle multiple tasks at once.
* Open-minded and keen to learn and work in a dynamic and intercultural environment.
* Strong interest in networking and international development cooperation.

**Apart from a monthly internship allowance, the successful candidate will enjoy professional and dynamic working conditions and good policies of training.**

The Intern will work for the Project Office 8 hours/day from Mondays – Fridays starting from May 2025. The internship will last for 6 months.

Interested qualified candidates are invited to send the application in English, including cover letter, CV, copies of relevant certificates and references, to [anh.nguyen@giz.de](mailto:anh.nguyen@giz.de), before **25thApril 2025.** In your cover letter, please explain your motivation to work in international development, on the above-outlined tasks and your previous experience relevant for the tasks.

**Note**: Please state **“Application for an Internship – VN-SIPA II Project”** in the subject line. Only short-listed candidates will be contacted within one week after the deadline. Please visit our page at <https://www.giz.de/en/worldwide/109163.html> for more internship and job opportunities.

**GIZ – YOUR PARTNER FOR A BETTER FUTURE**