

Call for Expressions of Interest and Proposal

Job Title: #012

**International consultant to support Ministry of Health
in development of the HIV programme review report**

1. Background

HIV/AIDS is a major public health challenge in Vietnam, significantly impacting economic growth and development. To address this, in 2020, the Government launched the National Strategy to End the AIDS Epidemic by 2030, aiming to reduce new HIV infections, AIDS-related deaths, and the socio-economic burden of the epidemic. While Vietnam has made remarkable progress in addressing HIV and STIs, gaps remain in understanding the epidemic's dynamics, particularly among vulnerable populations, and in enhancing the effectiveness of surveillance systems. A mid-term review of the national strategy is proposed to evaluate the current epidemiological situation and program performance.

The midterm review is expected to document the progression and identify gaps and challenges of the national HIV programme on various aspects including HIV prevention, testing and treatment and care, surveillance and monitoring, commodities procurement and supply and community engagement.

2. Planned timelines (subject to confirmation)

Start date: 20/4/2025

End date: 30/5/2025

3. Work to be performed

a. Specific Objectives:

The potential international consultant will work with WHO technical staff, national consultants, external reviewers and MOH to prepare, coordinate and implement the HIV midterm review.

b. Description of the tasks/process involved in carrying out the activity:

- Join the programme review meetings (virtually).
- Consolidate the inputs from stakeholders and discuss with review team member and MOH to verify data/information where needed.
- Draft and finalization of the policy brief on HIV programme review
- Draft the HIV programme review report and share with the team member for comments and feedback.
- Finalize the review report including the following sections: executive summary, list of acronyms, background/context, objectives, methodology, findings (e.g. HIV epidemiology, programme performance including achievements and gaps/challenges), conclusions, and recommendations.

c. Methodology

Under supervision of the WHO technical staff, the consultant will work with the national consultant and MOH counterparts and the review team to develop and finalize the HIV programme review report.

d. Output/s

Output 1: Development of the HIV programme review report

Deliverable 1.1: Final report including the following sections: executive summary, list of acronyms, background/context, objectives, methodology, findings (e.g. HIV epidemiology, programme performance including achievements and gaps/challenges), conclusions, and recommendations.

4. Specific requirements

Qualifications required:

- Must have university degree on medicine, public health or social science.
- Must have an advanced university degree in medicine, public health or relevant areas.

Experience required:

- Having at least 10 years of working experiences in the HIV programme
- Having experiences in project/programme evaluation/review
- Having experiences in writing proposal, evaluation report
- Having work experiences in Viet Nam is desirable.

Skills / Technical skills and knowledge:

- Demonstrated strong capacity in HIV programme evaluation/review.
- Demonstrated capacity on writing technical documents.
- Good knowledge on HIV prevention, testing and treatment and care.
- Capacity to work with various stakeholders and produce results in given timeframe.
- Ability to plan and prioritise challenging workloads.
- Able to travel to Hanoi and to other provinces when required during the contract period.

Language requirements:

- English native speaker or equivalent and expert in speaking and writing.

Competencies

- Fostering integration and teamwork
- Communicating in a credible and effective way
- Producing results
- Building and promoting partnerships across the organization and beyond.

5. Place of assignment

The consultant can work online but expected to travel to Hanoi, Viet Nam to meet with WHO and MOH, conduct field visit, participate in stakeholder consultation meeting when needed.

6. Medical clearance

The selected consultant will not be expected to provide a medical certificate of fitness for work.

7. Travel

The international consultant will be requested to travel to Hanoi/Viet Nam if reside outside Viet Nam. The consultant also required to travel to selected provinces in Viet Nam for field mission.

8. Budget

Please take note of the following when submitting application: the contractor will be responsible for paying taxes, if any.

Those who are interested can submit the following documents:

- Most updated CV and application letter
- Copy of passport
- Copy of education certificates

Please indicate post title and vacancy notice # and should be addressed to:

**Administrative Officer
World Health Organization
UN Building, 304 Kim Ma Street
Hanoi, Viet Nam**

OR

wpvnmapplicants@who.int

Before/by 15 April 2025

For further information on this TOR, please contact:

wpvnmuhc@who.int