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###### JOB OPPORTUNITY

ActionAid is an international development agency, through working with the poorest and most excluded people in 70++ countries and territories in Africa, Asia, Europe and the Americas to build a better life for all.

In Vietnam, ActionAid cooperates with communities and development partners to advance rights to education, women’s rights, disaster preparedness, and to build resilience to climate change.

ActionAid Vietnam (ActionAid) is seeking passionate and committed Vietnamese individual(s) to join the team as:

* Operations Assistant (Application [LINK](https://tadaa.actionaid.vn/application-form/49613x2sbbanh3emgn57rm9wdz) )

Job description and selection requirements are available at **ngocentre.org.vn** and **vietnamworks.com.** Applications should be submitted to the [LINK](https://tadaa.actionaid.vn/application-form/49613x2sbbanh3emgn57rm9wdz) (Tadaa!) by **March 28th, 2025.**

ActionAid welcomes candidates from (gender, ethnic or other) minority groups to apply.

**Key details:**

* Starting date: As soon as possible
* Tenure: 3 years (Renewable)
* Remuneration: As per organization’s policies

***Only short-listed candidates will be contacted for interview.***